

3D Crowd - Terms of Service Volunteers

1. These terms apply between us (3D Crowd CIC, a Community Interest Company registered in England with number 12535979 and having its registered office at 42 Marford Road, Wheathampstead, St. Albans, England, AL4 8AS - “**3DCrowd**”, “**we**” or “**us**”) and you. If you are agreeing to these terms on behalf of your company or organisation, you confirm that you have appropriate authority to do so, and to accept these terms on behalf of that company or organisation. Otherwise you accept these terms in your individual capacity.
2. You, like **everyone** involved with 3DCrowd, are a volunteer that is generously donating your time, supplies or (in most cases) both:
 - 2.1. When you are volunteering your time to perform organisation, coordination and/or administration activities for 3DCrowd, we call this being a “**Volunteer Admin/Coordinator**”.
 - 2.2. When you are volunteering your time to produce or procure supplies (such as 3D prints, elastic, visors etc.), and then donating them to 3DCrowd, we call this being a “**Volunteer Member**”.
3. It is important to appreciate that the roles described above are not mutually exclusive. You may do both. You may do one some of the time and the other the rest of the time. For example, you may volunteer your time as a Volunteer Admin/Coordinator, but you may also volunteer your time to print and then donate 3D prints as a Volunteer Member. The terms in this document apply no matter what you are doing for 3DCrowd, and some terms will apply depending on what activity you are performing at the given time.
4. Any personal data that you provide to 3DCrowd will be processed in accordance with our Privacy Policy: 3dcrowd.org.uk/privacy.
5. To the maximum extent permitted by law, 3DCrowd does not accept any liability to you, your organisation or any third party in connection with any activities you carry out as a Volunteer Admin/Coordinator or Volunteer Member.
6. You agree that you will follow the SOPs and other guidelines published by 3DCrowd from time to time (available at 3dcrowd.org.uk/wiki/docs (“**SOPs**”). You accept and acknowledge that the SOPs and other guidelines are aimed at promoting safety and minimising risk for both you and the end users of the equipment that 3DCrowd produces (hospitals, care homes etc.), and it is therefore very important that you follow them to the best of your capability.
7. You agree that you are not an employee or worker of 3DCrowd. Any services that you provide to assist 3DCrowd are entirely voluntary and are provided without remuneration. Either 3DCrowd or you may cease providing or receiving such services at any time without penalty.
8. The following terms apply when you are acting as a Volunteer Admin/Coordinator:
 - 8.1. Because your activities will involve processing personal data on behalf of 3DCrowd, you agree and accept the terms of the Data Processing Agreement: 3dcrowd.org.uk/dataprocessing. In addition, please also refer to our Privacy Policy for further details regarding how personal data is to be processed.
 - 8.2. If you are working within a local hub, you agree to follow the SOPs and other guidelines that apply to the running of hubs. This includes requirements regarding cleaning of Materials, equipment and work areas.
 - 8.3. You accept and acknowledge that the SOPs and other guidelines are aimed at promoting safety and minimising risk for both you and the end users of the equipment that 3DCrowd produces (hospitals, care homes etc.), and it is therefore very important that you follow them to the best of your ability.
 - 8.4. You accept and acknowledge that 3DCrowd has limited knowledge regarding your personal circumstances, and your activities will not be directly supervised by 3DCrowd. You must not do anything while volunteering

for 3DCrowd that you feel is or might be unsafe or a risk to your health or wellbeing. If you have any concerns in this regard, you should contact a member of the 3DCrowd admin team immediately.

- 8.5. If you are under the age of 18, you must inform 3DCrowd before commencing volunteering so that appropriate arrangements can be made.
 - 8.6. You agree that all materials that you create while acting in your capacity as a Volunteer Admin/Coordinator (e.g. creating policies or process documents for 3DCrowd activities, creating graphic designs or videos for the promotion of 3DCrowd, compiling databases including 3DCrowd related data etc.) will be the property of 3DCrowd, and that all intellectual property rights in such materials will be wholly owned by 3DCrowd. You agree to sign such documents and do such other things as may be necessary to give effect to this clause.
9. The following terms apply when you are acting as a Volunteer Member:
- 9.1. Further to paragraph 5, you accept that there are certain well-known risks involved in 3D printing, including relating to air quality, hazardous chemicals and fire. You must always operate your printer safely and in accordance with the manufacturer's instructions. You must not do anything while printing for 3DCrowd that you feel is or might be unsafe or a risk to your health or wellbeing. If you have any concerns in this regard, you should contact a member of the 3DCrowd admin team immediately.
 - 9.2. You agree that any Materials that you provide to 3DCrowd are given as a gift with no entitlement to remuneration. No Materials will be returned to you under any circumstances. 3DCrowd is not under an obligation to use any Materials that you provide and may dispose of them if required (for example, if 3DCrowd determines that such Materials do not meet the requirements of the SOPs).
 - 9.3. Where 3DCrowd has agreed to reimburse you for the cost of filament or for any other costs in producing the Materials, you accept that this is a goodwill gesture and that 3DCrowd is not obligated (contractually or otherwise) to make such payment to you. Any claim for reimbursement of filament or other costs must be discussed in advance through finance@3dcrowd.org.uk
10. 3DCrowd may update these terms from time to time. When we update these terms, we will take appropriate measures to inform you, consistent with the significance of the changes we make (e.g. blog posts, email updates etc.), but the most recent version of these terms will always be published on our website at this URL.